

# SPECIAL DIPLOMA ORDER FORM FOR REPLACEMENT DIPLOMAS

NORTH CAROLINA WESLEYAN UNIVERSITY

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**Instructions:**

Please complete information below. This form is for replacement diplomas only. The diploma will bear the original commencement date but with current signatures of appropriate college officials. Your diploma will be mailed to you approximately eight weeks after the order is received.

1. Please print your name exactly as you wish it to appear on the diploma:

\_\_\_\_\_

2. Bachelor of:                      Science \_\_\_\_\_      Arts \_\_\_\_\_

3. Student ID: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_

5. Year of original commencement: \_\_\_\_\_

6. Major: \_\_\_\_\_

7. Graduation Honors Earned: \_\_\_\_\_

8. Social Security Number: \_\_\_\_\_

9. Current address you wish diploma to be mailed to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Telephone: \_\_\_\_\_

11. Email address: \_\_\_\_\_

**Return this form and a check or money order made out to NCWU for \$35.00 to:**

Registrar's Office  
North Carolina Wesleyan University  
3400 N. Wesleyan Blvd.  
Rocky Mount, NC 27804

**If paying with credit card or debit card the Security Code and Card Holder's Zip Code are required.**

MC, VISA, DISCOVER CARD # \_\_\_\_\_

Exp. Date \_\_\_\_\_ Three Digit Security Code \_\_\_\_\_ Card Holder's Zip Code \_\_\_\_\_

AMX CARD# \_\_\_\_\_

Exp. Date \_\_\_\_\_ Four Digit Security Code \_\_\_\_\_ Card Holder's Zip Code \_\_\_\_\_

Credit Card Payment \$ \_\_\_\_\_

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Official Use Only

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Honors: \_\_\_\_\_ Date Degree Conferred: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Office-Balance Clear Confirmation: \_\_\_\_\_ Date: \_\_\_\_\_