

**International Graduating Student
Documents used for Apostille**

By completing this form, I understand that I am requesting one diploma and one transcript for the purpose of having them authenticated and apostilled. I understand that if I do not request these at this time, and need them later, the fees will be more and include many more steps in the process.

1. Name _____
2. Student ID Number _____
3. Email address – this should be a working email address that you are checking regularly.

4. Exact Address for notarized transcript and diploma to be mailed

5. Phone Number _____
6. Signature _____

Credit Card Number _____

Exp. Date _____ Sec. Code _____

Zip Code _____

Fee: \$50

This fee covers the diploma, official transcript, and mailing of documents. Both documents will be notarized by NCWU Registrar's Office.

Documents will not be released if any holds are on the student's account.

https://www.sosnc.gov/divisions/authentications/apostille_certificates

<div><div>Secretary of State Elaine F. Marshall</div><div>Home</div><div>I Want To... ▾</div><div>Divisions ▾</div></div>		
Telephone	919-814-5400	
Email	authen@sosnc.gov	
By US Postal Service	NC Department of the Secretary of State ATTN: Authentications PO Box 29622 Raleigh, NC 27626-0622	Pay by check in U.S. dollars made out to: NC Secretary of State
By Delivery Service	NC Department of the Secretary of State ATTN: Authentications 2 South Salisbury Street Raleigh, NC 27601	
Hand Delivery	Make an Appointment: 8:00 a.m. – 3:00 p.m. Monday – Friday except Federal and State Holidays. NC Department of the Secretary of State ATTN: Authentications 2 South Salisbury Street Raleigh, NC 27601	Pay by check in U.S. dollars made out to: NC Secretary of State OR Exact cash