

# Certificate in HEALTHCARE ADMINISTRATION

With as Few as Six Courses, You Can Elevate Your Career!

## Bringing the Future of Healthcare.

The business functions behind healthcare are critical to the success of hospitals, physician offices and all healthcare organizations. Our certificate program equips students with relevant and practical concepts related to all areas of healthcare administration. Faculty, with industry experience, will guide students through applied learning approaches that have a positive impact in a variety of healthcare settings. If you are looking for a promotion or career transition in healthcare administration, this is the perfect program for you.

### LEARNING OUTCOMES:

- Understanding the Structures, Governance & Management Issues in Healthcare
- Interpreting, Constructing & Spelling of Medical Terminology
- Legal & Ethical Issues in Healthcare
- Leading Healthcare Organizations
- Community Healthcare



### WHY A CERTIFICATE IN HEALTHCARE ADMINISTRATION?

- Learning Outcomes Align with **Certified Medical Manager (CMM)** Certification
- Preparation for Industry Transition into the Healthcare Administration Field
- Skill & Resume Enhancement
- Transfer Coursework into a Healthcare Administration Bachelor Degree Program

### CAREER FIELDS:

- Medical Practice Manager
- Healthcare Finance Coordinator
- Patient Relations Specialist
- Senior Care Staff
- Quality Assurance Representative

### CURRICULUM PLAN



Scan to View Certificate Requirements

### BY THE NUMBERS:

- 32% Career Growth\*
- 16 Credit Hours
- \$70K Median Salary\*
- 1 Semester
- 100% Online

\*Bureau of Labor Statistics, US Department of Labor (2021)