

HOUSING AGREEMENT & TERMS AND CONDITIONS OF RESIDENCE HALL LIVING

HOUSING AGREEMENT:

Submission of the North Carolina Wesleyan University Housing Application constitutes acceptance of the Housing Agreement and the following terms and conditions. The Housing Agreement is valid for the academic year in which it is initiated (fall and spring term). Housing agreements initiated in the spring term are valid for the spring term only. The Housing Agreement is terminated when a student:

- officially withdraws from the University during the academic year/term in which the Housing Agreement is initiated;
- does not enroll in the University for the subsequent academic term (fall to spring);
- is granted an exemption by the Office of Student Affairs;
- is removed from housing for failure to abide by the terms of the housing contract or Residence Life policies listed in the North Carolina Wesleyan University Student Handbook; and/or
- is suspended or expelled from the University under the terms of the Code of Student Conduct.

Room and board fees for students whose housing agreement is terminated are subject to the *Refund Policy Due to Change in Enrollment* located in the Academic Catalog.

ON-CAMPUS RESIDENCY REQUIREMENTS: All full-time (12+ credit hours) students in the traditional program are required to live on campus, space permitting, unless they meet one or more of the criteria below. Off-campus housing applications must be submitted by March 15 (continuing students) and July 1 (new/transfer students) for priority consideration. *Students who fail to apply for off-campus housing by the deadline will be assessed room and board charges.* Students who meet at least one of the following exceptions may apply to live off-campus:

1. Residing with a parent or guardian within 50 miles of the main campus;
2. Have at least 60 credit hours and a minimum 2.75 GPA;
3. Married (copy of valid marriage certificate);
4. 22 years of age or older (by August 31st of the relevant academic year); or
5. Independent student as defined by the Office of Financial Aid.

Students enrolled in less than 12 credit hours (part-time) are not permitted to live on campus without approval from the Office of Student Affairs.

HOUSING REGULATIONS: This agreement constitutes acceptance of all housing regulations and standards of North Carolina Wesleyan University. It is the obligation of the student to become familiar with and comply with these regulations as contained in this agreement, the *North Carolina Wesleyan University Student Handbook* and the *North Carolina Wesleyan University Catalog*. Particular note is made of the following:

- a. Students are expected to respect the rights and property of other members of the University community, and to engage in behavior that is consistent with the mission of the institution.
- b. Students are expected to adhere to all policies as listed in the Student Handbook, including Residence Life Policies.
- c. A charge of \$50 per day may be assessed for those students staying in the halls after closing, or arriving prior to opening, without prior written permission from the Office of Student Affairs.
- d. Rooms in residence halls are rented only for those periods of time when the University is in regular session. Summer school housing is only provided for times when summer school is in session. Students may not stay in the residence halls during Winter or Summer break; the time period between hall closing at the end of the Spring term and the start of Summer term; or the period between hall closing at the end of Summer term and the start of Fall term. Students staying in the halls during the aforementioned periods must have express written approval from Student Affairs (provided space is available) and will be assessed then-current charges for housing on a pro-rated basis. Student's belongings must be removed from all residence hall rooms at the end of each Spring term and at the end of each Summer Session. At the end of each term resident students must vacate



housing 24 hours following their last exam. When vacating campus housing, residents must meet with a Residence Life Staff member to complete the Room Condition Report and turn in their key and ID card. Failure to do so will result in the student's waiver of right to question possible damage charges and may result in key replacement charges.

- e. Room inspections by University officials are made regularly and may be made at any time to ensure compliance with University policies, the Code of Student Conduct, and residence life and fire safety guidelines. Students need not be present during room inspections. Authorized University officials may also search residence hall rooms when there is reasonable belief that a student is using the room for a purpose that is illegal or in violation of University policies. Unauthorized or illegal items found during an inspection or search will be confiscated by the University and the student adjudicated according to the Student Conduct process.
- f. Individual rooms must be maintained in a safe and sanitary manner. All students are issued a room key and an ID card. A fee will be charged for keys and ID cards that are lost. All keys/ID cards remain the property of the University and are not to be duplicated, loaned, or given away. Lost or stolen keys are to be reported immediately to the Office of Student Affairs.
- g. The University assumes no obligation to pay for the loss of, or damage to, personal property in University residence halls. Students should check their insurance coverage to determine whether or not their personal belongings are covered under their current homeowner's/renter's policy or purchase a supplemental policy to cover these items.
- h. The occupants of each residence hall room have responsibility for all activities and contraband in their room of which they should reasonably be aware. Also, students have responsibility for violation occurrences in other rooms in which they are present.
- i. Students may not change rooms during the first two weeks of the fall or spring semester. The Office of Student Affairs must approve all room changes in advance. Room changes are allowed only in the two-week period following the first two weeks of each semester, pending availability. Unauthorized room changes are subject to a fine of \$50 and the student will be returned to the original assignment.
- j. North Carolina Wesleyan University reserves the right to make changes in room assignments at any time during the year when necessary with proper notice.
- k. When a situation arises that there is only one occupant in a double room, the University may move individuals together at any time in order to make better use of the spaces available. Students may also pay the 'double as a single' room fee to maintain the single room if space allows.
- l. Students must physically occupy their assigned room at least 50% of the time during the term. Students found to be below this threshold may be asked to vacate the room without refund of room or board.
- m. Students are expected to attend class regularly. Students who are found to have missed 25% or more of their total class meetings may be asked to vacate the room without refund of room or board.
- n. Students withdrawing during the term or not returning for the subsequent term are responsible for notifying the Office of Student Affairs and completing a proper check-out of the room. This includes review of the Room Condition Report and return of room key and student ID.
- o. Students vacating a residence facility are responsible for the removal of all belongings and cleaning of the room. Failure to do so will result in forfeiture of belongings and may result in charges for cleaning, removal of belongings, and key and/or lock core replacement.
- p. Students who move into campus housing but subsequently do not matriculate for that term will be assessed a pro-rated daily charge for the room and meal plan use.
- q. Villas at Wesleyan: Each Villa's occupancy must be maintained at the capacity of five (5) residents. When a vacancy occurs at the start of a term or between terms, current occupants will be given five (5) days to find a new villa mate. If a new villa mate is not identified and moved into the Villa, the University reserves the right to offer the space to a current resident student. The remaining occupants may also purchase the space to keep it vacant at then-current villa room rates (split among remaining occupants) if space allows.

